- **Alien Registration Card**

Documents needed:

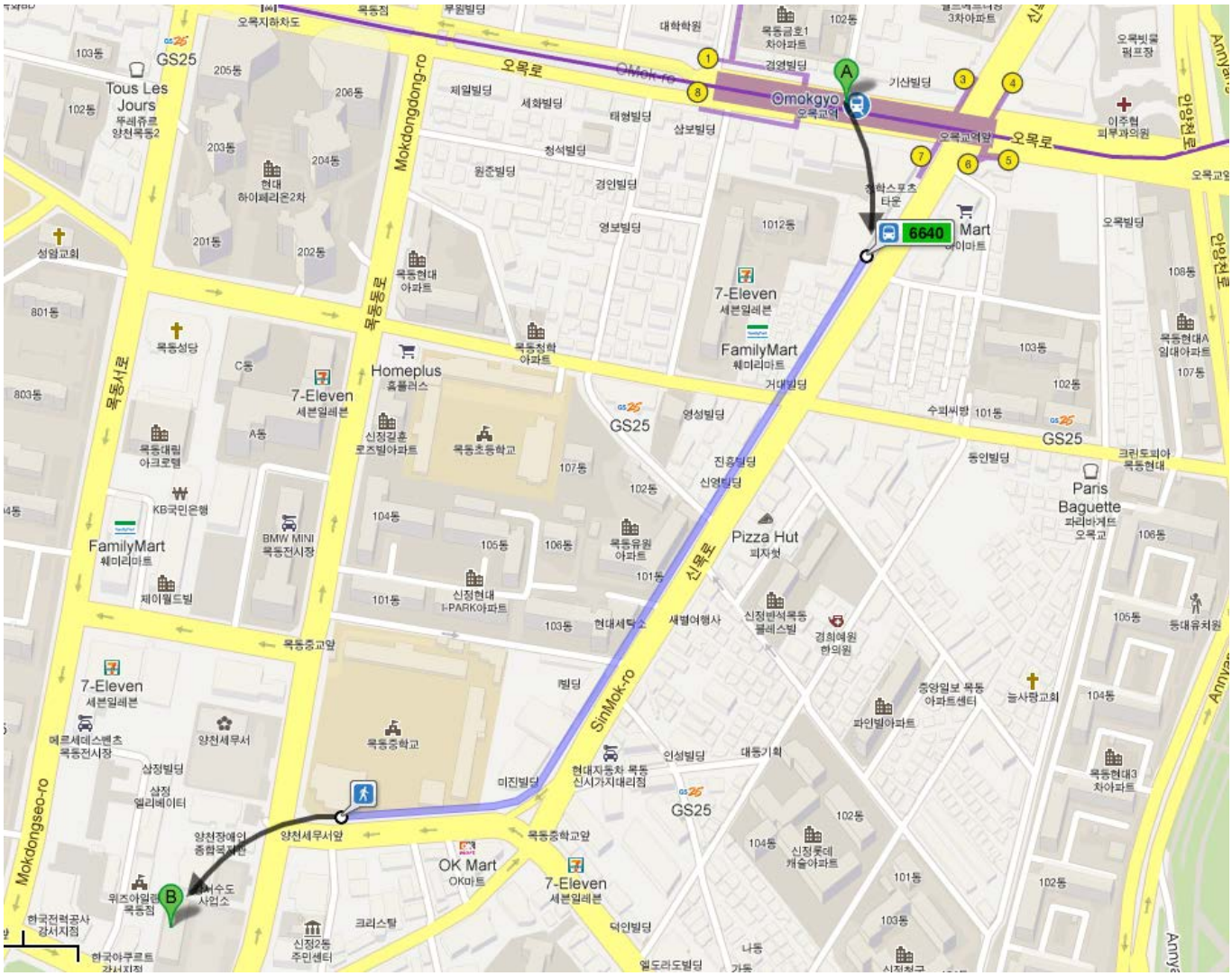
1. Passport and Copies
2. Attendance Certification or Enrollment Certification (Print it in the Engineering Dept. 1st floor)
3. Tuition Payment Certification (Print it in the Engineering Dept. 1st floor)
4. Application Form(Get the form and fill it in the immigration office)
5. Photos: 2 (3cm*4cm)
6. Fee: 20000 won

The way to Seoul Immigration Office (서울출입국관리사무소)

Subway: Line No.2, Sinchon Station (신촌역)--- Yeongdeungpo-gu Office Station(영등포구청역),

Change to Line No.5:Yeongdeungpo-gu Office Station(영등포구청역)

------Omokgyo Station(오목교역) Change to Line No.6640 bus from **오목교역청학스포츠타운 to 목동중학교 or take taxi or by walk**



- **Student ID Card & Bank Card:**

Go to the Global Lounge (located at the opposite of the central library), there is Woori Bank at the 1st floor: In the bank, there are two corners. One is for applying bank card, and the other one is for applying student id card. Passport is needed for these processes.

계산과학공학과 오시는 길 Direction to CSE Office